

### Detailed Advertisement

#### **Advertisement No.: IFCI/2023-24/06**

IFCI Ltd. (erstwhile Industrial Finance Corporation of India, established in 1948 as India's first Development Financial Institution), is an NBFC-ND-SI and a Government of India Undertaking. IFCI has contributed significantly to the Indian economy through its continuous support to projects in various spheres of growth & development – manufacturing, infrastructure & services and agriculture allied sectors.

Further, IFCI has been working on various schemes from the Government of India as Project Management Agency/Verification Agency and is keen on strengthening its offering of Advisory services, both for Government Agencies and Corporates. Accordingly, IFCI invites online Resume/Biodata from Indian citizens, for engagement on contract basis, initially for a period of three (03) years, extendable on mutual agreement, for the following positions:

#### **I. The eligibility criteria for various positions is given below:**

S. N.	Eligibility Criteria and Key Objectives & Responsibilities
1	<p><b>Title of the Position:</b> Associate Director (On Contract) <b>No. of Positions:</b> 03 (UR-02 &amp; OBC-01)</p> <p><b>Qualification:</b> Chartered Accountant (CA) holding membership from the ICAI or B. Tech./B.E with MBA(Finance)/equivalent from a recognized University.</p> <p><b>Experience Required:</b> Should have at least 12 years of experience in Financial Sector/Consulting/dealing with Government Departments/Ministries, out of which preferably 5years should have been in Consulting/Advisory services.</p> <p><b>Maximum Age:</b> 40 years as on 30/11/2023.</p> <p><b>Desired Skills:</b></p> <ul style="list-style-type: none"> <li>• Strong team building and interpersonal skills, project management skills, problem solving skills, should be able to communicate well and motivate the members in the team to achieve results.</li> <li>• Possess a strong customer service attitude and should be able to manage client expectations and successfully overcome barriers.</li> </ul> <p><b>Key Objectives and Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• The role will be responsible to supervise the verification of applications, carry out appraisals, monitor progress of projects, manage examination of claims for disbursement of incentive and make appropriate recommendations to client committees and manage all MIS requirement of clients.</li> <li>• The incumbent will supervise teams and supplement the existing teams and skills available within IFCI and facilitate focused efforts of the function to timely execute and submit the</li> </ul>

	<p>client deliverables, with strict adherence to timelines and maintaining quality at all times.</p> <ul style="list-style-type: none"> <li>• The role will have the mandate to bring in and develop subject matter expertise in advisory services pertaining to various schemes awarded by the Govt. of India to IFCI Ltd. as Project Management Agency.</li> <li>• The incumbent should be adept at operating with latest technology platforms and should have a fair understanding and exposure to working on web portals.</li> <li>• The incumbent should be capable of liaising with Government departments/Ministries.</li> <li>• The incumbent should be capable of interacting with various stakeholders related to the project and at different forms.</li> </ul>
<b>2</b>	<p><b>Name of Position-</b> Sr Associate- Technical (India Semiconductor Mission (ISM)) (On Contract)</p> <p><b>No. of Positions-</b> 02 (UR) - [1 for semiconductor fabrication and semiconductor packaging (ATMP/OSAT), 1 for display fabrication and semiconductor packaging (ATMP/OSAT)].</p> <p><b>Qualification:</b> B Tech (Electronics and Communication). Any other additional qualification pertaining to semiconductors/displays manufacturing/semiconductor packaging will be preferred.</p> <p><b>Maximum Age:</b> 35 years as on 30/11/2023.</p> <p><b>Experience and Skills Required:</b></p> <ul style="list-style-type: none"> <li>• Minimum 06 years of post-qualification experience in the electronics industry/Semiconductor/display/semiconductor packaging industry.</li> <li>• In depth understanding of the semiconductor ecosystem, including semiconductor fabrication, display fabrication, compound semiconductors, semiconductor Assembly, Testing, Marking and Packaging (ATMP), Outsourced Semiconductor Assembly and Test (OSAT) required with 6 years experience in the electronics industry/Semiconductor/display/semiconductor packaging industry.</li> <li>• Relevant experience in semiconductor/display manufacturing/ semiconductor packaging.</li> </ul> <p><b>Key Objectives and Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Formulate a comprehensive long-term strategy for developing a sustainable semiconductor, display manufacturing and semiconductor packaging ecosystem in the country.</li> <li>• Examine the technical and financial viability of the proposals under the Semicon India Program.</li> <li>• Facilitate the adoption of secure microelectronics and develop a trusted semiconductor, display and packaging supply chain.</li> <li>• Review the disbursement requests raised by the applicants to whom the grant of incentives has been approved as per agreed milestones.</li> <li>• Encourage relevant R&amp;D activities in semiconductors, display and packaging industry spheres taking into consideration the latest developments.</li> <li>• Recommend suitable courses/ programs to facilitate the development of a skilled talent pool in semiconductor, display and packaging segments.</li> </ul>
<b>3</b>	<p><b>Name of Position-</b> Sr Associate- Technical (Advanced Chemistry Cell (ACC)) (On Contract)</p> <p><b>No. of Positions-</b> 01 (UR)</p> <p><b>Qualification:</b> B.E/B.Tech from reputed colleges/university in Chemical/Electrical/Mechanical/Electronics engineering.</p> <p><b>Desirable:</b> M.E./M. Tech. from reputed institution.</p> <p><b>Maximum Age:</b> 35 years as on 30/11/2023.</p> <p><b>Experience and Skills Required:</b> Minimum 06 years of post-qualification experience in Advanced Chemistry Cell, Energy storage, manufacturing/research in the field of emerging technologies of batteries, energy storage, batteries, electric mobility, or similar activities.</p>

	<p><b>Key Objectives and Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Should have sound understanding on entire ecosystem of Advanced Chemistry Cells (ACC) including expertise in innovative solutions in the related field.</li> <li>• Should have a sound understanding of chemistry, materials science, electrochemical engineering principles. The expert will be involved in characterization of advanced chemistry cells, validating raw materials and processes for its end-use.</li> <li>• Well versed with the complete Manufacturing process flow especially in battery field.</li> <li>• Well versed with plant facility / machinery &amp; equipment required (line set up) for manufacturing of cells.</li> <li>• Good knowledge of the constituent components (cathode, Anode, Electrolyte, separator, etc.) of batteries, its properties.</li> <li>• Well versed with different categories of existing &amp; upcoming testing parameters (Energy Density, Life Cycle, Depth of Discharge, C-Rate, EoL, accelerated ageing method, etc.). Capability of analyzing the reports on Quality checks and Functional Testing by Laboratories.</li> <li>• Well versed with existing and emerging technologies on ACC, its pros cons, its providers, market players/leaders, etc.</li> <li>• Able to calculate/monitor Domestic Value Addition in cells and identifying/recommending appropriate solution to form a policy.</li> <li>• Perform periodic audit of the manufacturing processes and testing agencies in order to identify key observations, inputs, suggestions on technical parameters as required for compliance of PLI ACC scheme.</li> <li>• Updated with latest changing trends, emerging technology across the globe and also keep tab on local research papers / journals published from time to time in the field of ACC.</li> <li>• Strong analytical and problem-solving skills.</li> </ul>
4	<p><b>Title of the Position:</b> Sr Associate- Technical (Electronics), (On Contract)</p> <p><b>No. of Positions:</b> 02 (UR)</p> <p><b>Qualification:</b> B.E/B. Tech. or equivalent in Electronics/ Electronics &amp; Communication/ Electronics &amp; Instrumentation, from a recognized University.</p> <p><b>Experience Required:</b> Minimum 6 years of post-qualification experience.</p> <p><b>Maximum Age:</b> 35 years as on 30/11/2023</p> <p><b>Experience &amp; Skills required:</b></p> <ul style="list-style-type: none"> <li>• Should have preferably worked in a manufacturing entity in Electronics/Electronic components Industry.</li> <li>• A candidate having experience in providing consultancy services to Electronic/Electronic components Industry shall also be considered.</li> <li>• Exposure to carrying out analysis and review of capex items like machinery, utilities and technology required for manufacturing of electronic items and components.</li> <li>• Should have understanding of classification of capex items under assets head viz. Plant &amp; Machinery, Utilities, Research &amp; Development, Technology deployed etc.</li> <li>• Exposure and understanding of electronic items and components and its classification in broad categories.</li> </ul> <p><b>Key Objectives and Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Provide technical consultancy /know-how for process, technology and methods for planning and design and verification of machinery and related ancillary items.</li> <li>• Understanding the requirements of plant &amp; machinery and critical equipment in the process of manufacturing in Electronic Industry.</li> <li>• To verify the requirements of Capex items/machinery/utilities required for manufacturing process in Electronic Industry.</li> </ul>

	<ul style="list-style-type: none"> <li>To give inputs on the correct classification of items and components under broad heads as per requirements.</li> <li>To verify installation of capex items, assess commercial production and related activities.</li> <li>To carry out project inspections, investment verification and related work</li> </ul>
<b>5</b>	<p><b>Title of the Position:</b> Sr Associate- Technical (Textiles), (On Contract)</p> <p><b>No. of Positions:</b> 01 (UR)</p> <p><b>Qualification:</b> B.E/B.Tech. in Textiles Engineering or equivalent, from a recognized University.</p> <p><b>Experience Required:</b> Minimum 6 years of post-qualification experience working in the Textile industry.</p> <p><b>Maximum Age:</b> 35 years as on 30/11/2023</p> <p><b>Experience &amp; Skills required:</b></p> <ul style="list-style-type: none"> <li>Should have preferably worked in a manufacturing entity Textiles Industry.</li> <li>A candidate having experience in providing technical consultancy services to the textile industry shall also be considered.</li> <li>Exposure to carrying out analysis and review of capex items like machinery, utilities, and technology required for manufacturing textile products.</li> <li>Should understand the classification of capex items under assets head viz. Plant &amp; Machinery, Utilities, Research &amp; Development, Technology deployed etc.</li> <li>Exposure and understanding of textiles products and its classification in broad categories.</li> <li>Familiarity with practices in the textile industry.</li> <li>Experience with industry standards, regulations, and emerging trends.</li> </ul> <p><b>Key Objectives and Responsibilities:</b></p> <ul style="list-style-type: none"> <li>Provide technical consultancy /know-how for process, technology, and methods for verification of machinery and related ancillary items.</li> <li>Understanding the requirements of plant &amp; machinery and critical equipment in the process of manufacturing in the textile industry.</li> <li>To verify the requirements of Capex Items/machinery/utilities required for the manufacturing process in the textile industry.</li> <li>To give inputs on the correct classification of items and components under broad heads as per requirements.</li> <li>To verify the installation of capex items, and assess commercial production, quality control, and related activities.</li> <li>To carry out project inspections, Investment verification and related work.</li> </ul>
<b>6</b>	<p><b>Title of the Position:</b> Sr Associate-Technical (PLI White Goods), (On Contract)</p> <p><b>No. of Positions:</b> 01 (UR)</p> <p><b>Qualification:</b> B.Tech/B.E (Mechanical/Electrical) or equivalent from a recognized University</p> <p><b>Experience Required:</b> Minimum 6 years of post-qualification experience.</p> <p><b>Maximum Age:</b> 35 years as on 30/11/2023</p> <p><b>Experience &amp; Skills required:</b></p> <ul style="list-style-type: none"> <li>Should have preferably worked in any entity in the AC / LED or AC/LED Components industry.</li> <li>A candidate having experience in providing consultancy services to AC / LED or AC/LED Industry shall also be considered.</li> <li>Exposure to carrying out analysis and review of capex Items like machinery, utilities, and</li> </ul>

	<p>technology required in the manufacturing of AC / LED or AC/LED Components industry.</p> <ul style="list-style-type: none"> <li>• Should understand the classification of capex items under assets head viz. Plant &amp; Machinery, Utilities, Research &amp; Development, Technology deployed etc.</li> <li>• Exposure and understanding of machinery, utilities, and technology used in the manufacturing of AC / LED or AC/LED Components industry and its classification in broad categories.</li> <li>• Experience with industry standards, Regulations, and emerging trends.</li> </ul> <p><b>Key Objectives and Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Provide technical consultancy /know-how for process, technology, and methods for planning and design, and verification of machinery, and related ancillary items.</li> <li>• Understanding the requirements of plant &amp; machinery and critical equipment in the process of manufacturing of AC / LED or AC/LED Components industry.</li> <li>• To verify the requirements of Capex items/machinery/utilities required for the manufacturing process in the AC / LED or AC/LED Components industry.</li> <li>• To give inputs on the correct classification of items and components under broad heads as per requirements.</li> <li>• To verify the installation of capex items and assess commercial production and related activities.</li> <li>• To carry out project inspections, Investment verification and related work.</li> </ul>
7	<p><b>Title of the Position:</b> Sr Associate- Technical (Drone &amp; Drone Components) (On Contract)</p> <p><b>No. of Positions:</b> 01 (UR)</p> <p><b>Qualification:</b> B.E/B. Tech. or equivalent in Mechanical /Electronics/ Aeronautical Engineer from a recognized University.</p> <p><b>Experience Required:</b> Minimum 6 years of post-qualification experience.</p> <p><b>Maximum Age:</b> 35 years as on 30/11/2023</p> <p><b>Experience &amp; Skills required:</b></p> <ul style="list-style-type: none"> <li>• Should have preferably worked in a manufacturing entity in the Drone and Drone Components Industry.</li> <li>• A candidate having experience in providing technical consultancy services to the Drone and Drone Components Industry shall also be considered.</li> <li>• Exposure to carrying out analysis and review of capex items like machinery, utilities, and technology required for manufacturing of Drone and Drone components.</li> <li>• Should understand the classification of capex items under assets head viz. Plant &amp; Machinery, Utilities, Research &amp; Development, Technology deployed etc.</li> <li>• Exposure and understanding of drone technology including knowledge of UAV systems and components.</li> <li>• Knowledge of software and hardware used in Drones.</li> <li>• Familiarity with regulatory compliance and certification process.</li> </ul> <p><b>Key Objectives and Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Provide technical consultancy /know-how for process, technology, and methods for verification of machinery and related ancillary items.</li> <li>• Understanding the requirements of plant &amp; machinery and critical equipment in the process of manufacturing in the Drone and Drone Components Industry.</li> <li>• To verify the requirements of Capex Items/machinery/utilities required for the manufacturing process in the Drone and Drone Components Industry.</li> <li>• To give inputs on the correct classification of items and components under broad heads as per requirements.</li> </ul>

	<ul style="list-style-type: none"> <li>To verify the installation of capex items, and assess commercial production, quality control, and related activities.</li> <li>To carry out project inspections, Investment verification and related work.</li> </ul>
8	<p><b>Title of the Position:</b> Sr Associate - Technical (Bulk Drug), (On Contract)</p> <p><b>No. of Positions:</b> 01 (UR)</p> <p><b>Qualification:</b> Bachelor's degree in Pharmacy, Chemistry, Chemical Engineering or a related field, from a recognised University/Institute.</p> <p><b>Additional Qualifications:</b></p> <ul style="list-style-type: none"> <li>Master's degree in management or equivalent, from a recognised University.</li> <li>Relevant courses in Organic Chemistry, Process Engineering, Pharmaceutical Manufacturing through fermentation / chemical synthesis.</li> <li>Professional Certifications in Regulatory Compliances, Good Manufacturing Practices (GMP) or other relevant certifications</li> </ul> <p><b>Experience Required:</b> Minimum 6 years of post-qualification experience.</p> <p><b>Maximum Age:</b> 35 years as on 30/11/2023</p> <p><b>Experience &amp; Skills required:</b></p> <ul style="list-style-type: none"> <li>Should have worked in an entity undertaking manufacturing of Active Pharmaceutical Ingredient (APIs) and have experience in API manufacturing through Fermentation / Chemical synthesis process.</li> <li>A candidate having experience in providing consultancy services (technical) to the API Bulk Drug industry shall also be considered.</li> <li>Should have experience in one or more following areas: Production Planning, Formulations &amp; Development, Techno commercial functions (purchase of machinery).</li> <li>Have overseen day-to-day operations of API production processes.</li> <li>Should be familiar with capex items such as machinery, utilities and technology required for manufacturing of products, in Bulk Drug / Pharmaceutical Industry</li> <li>Have participated in new / expansion projects, for manufacturing of API, related to techno commercial functions (purchase of machinery, utility systems)</li> <li>Have overseen critical utilities essential for production process such as Solvent Recovery system, Effluent treatment, Steam Generation, TSDF</li> <li>Strong understanding of regulatory requirements, quality standards, and safety protocols of Bulk Drug / Pharmaceutical Industry</li> <li>Have worked with government agencies / academic institutions / research organizations / bulk drug manufacturers.</li> </ul> <p><b>Key Objectives and Responsibilities:</b></p> <ul style="list-style-type: none"> <li>Understanding the requirement of Plant &amp; Machinery for projects in Bulk Drug / Pharmaceutical Industry and identify the critical equipment required in manufacturing process.</li> <li>Provide technical consultancy / know-how for process, technology and methods for planning, design and verification in Bulk Drug / Pharmaceutical Industry.</li> <li>Undertake appraisals of new projects.</li> <li>Undertake review and monitoring &amp; reporting of project progress.</li> <li>To carry out project inspections, for process and investment verification &amp; other related work.</li> <li>To verify the installation of capex items, assess commercial production, quality control and necessary regulatory approvals for manufacturing.</li> <li>To give inputs on the correct classification of Capex items / components, under broad heads, as per requirements.</li> <li>Report writing and preparing documents on policies and mfg. process.</li> </ul>

9	<p><b>Title of the Position:</b> Sr Associate - Technical (Medical Device), (On Contract)</p> <p><b>No. of Positions:</b> 01 (UR)</p> <p><b>Qualification:</b> Bachelor's Degree in Electronic Engineering / Electrical Engineering / Mechanical Engineering / Bio-medical Engineering or a related field, from a recognised University/Institute.</p> <p><b>Additional Qualification:</b></p> <ul style="list-style-type: none"> <li>• Master's degree in management or equivalent, from a recognised University.</li> <li>• Relevant courses in medical instrumentation and biomaterials.</li> <li>• Professional Certifications in Regulatory Compliances, Good Manufacturing Practices (GMP) or other relevant certifications</li> </ul> <p><b>Experience Required:</b> Minimum 6 years of post-qualification experience.</p> <p><b>Maximum Age:</b> 35 years as on 30/11/2023</p> <p><b>Experience &amp; Skills required:</b></p> <ul style="list-style-type: none"> <li>• Should have preferably worked in an entity undertaking manufacturing of Medical Devices and have experience in medical device manufacturing.</li> <li>• A candidate having experience in providing consultancy services (technical) to the Medical Devices industry shall also be considered.</li> <li>• Should have experience in one or more following areas: Production Planning, Product Design &amp; Development, Techno commercial functions (purchase of machinery).</li> <li>• Have overseen day-to-day operations of Medical Devices production processes.</li> <li>• Should be familiar with capex items such as machinery, utilities and technology required for manufacturing of Medical Devices.</li> <li>• Have participated in new / expansion projects, for manufacturing of medical devices, related to techno commercial functions (purchase of machinery, utility systems)</li> <li>• Have overseen critical utilities essential for production process.</li> <li>• Strong understanding of regulatory requirements, quality standards, and safety protocols of Medical Device Industry</li> <li>• Have worked with government agencies / academic institutions / research organizations / medical device manufacturers.</li> </ul> <p><b>Key Objectives and Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Understanding the requirement of Plant &amp; Machinery for projects in Medical Device Industry and identify the critical equipment required in manufacturing process.</li> <li>• Provide technical consultancy / know-how for process, technology and methos for planning, design and verification in Medical Device Industry.</li> <li>• Undertake appraisals of new projects.</li> <li>• Undertake review and monitoring &amp; reporting of project progress.</li> <li>• To carry out project inspections, for process and investment verification &amp; other related work.</li> <li>• To verify the installation of capex items, assess commercial production, quality control and necessary regulatory approvals for manufacturing.</li> <li>• To give inputs on the correct classification of Capex items / components, under broad heads, as per requirements.</li> <li>• Report writing and preparing documents on policies and mfg. process.</li> </ul>
10	<p><b>Title of the Position:</b> Sr Associate - Technical (Automobile and Auto Components), (On Contract)</p> <p><b>No. of Positions:</b> 01 (UR)</p> <p><b>Qualification:</b> B.E/B.Tech from reputed colleges/university in Automobile/Mechanical/Electronics/Electrical engineering or a related stream of engineering.</p> <p><b>Experience Required:</b> Minimum 6 years of post-qualification experience.</p>

	<p><b>Maximum Age:</b> 35 years as on 30/11/2023</p> <p><b>Experience &amp; Skills required:</b></p> <ul style="list-style-type: none"> <li>• Should have preferably worked in an entity undertaking manufacturing of Automobiles or Auto Components and have experience in Automobile / Auto Components' manufacturing.</li> <li>• A candidate having experience in providing consultancy services (technical) to the Automobile / Auto Components industry shall also be considered.</li> <li>• Should have experience in one or more of following areas: Product Design &amp; Development, Project Management, Production Planning, Techno commercial functions (purchase of machinery/ raw materials/ inputs).</li> <li>• Have overseen day-to-day operations of Automobile / Auto Components' production processes.</li> <li>• Should be familiar with capex items such as machinery, utilities and technology required for manufacturing of Automobile / Auto Components.</li> <li>• Have participated in new / expansion projects, for manufacturing of Automobile / Auto Components.</li> <li>• Have overseen critical utilities essential for production process</li> <li>• Strong understanding of regulatory requirements, quality standards, and safety protocols of Automobile / Auto Components Industry</li> <li>• Have worked with government agencies / academic institutions / research organizations / Automobile / Auto Components manufacturers.</li> </ul> <p><b>Key Objectives and Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Understanding the requirement of Plant &amp; Machinery for projects in Automobile and Auto Components Industry and identifying the critical equipment required in manufacturing process.</li> <li>• Provide technical consultancy / know-how for process, technology and methods for planning, design and verification in Automobile and Auto Components Industry.</li> <li>• Undertake review and monitoring &amp; reporting of project progress.</li> <li>• To carry out project inspections, for process and investment verification &amp; other related work.</li> <li>• To verify the installation of capex items &amp; assess commercial production for manufacturing.</li> <li>• To give inputs on correct classification of Capex items/ components, under broad heads, as per requirements.</li> <li>• Preparing reports and presentations on various aspects of Automobile and Auto Components Industry including current status, industry standards &amp; regulations, latest trends &amp; their interpretation, existing &amp; emerging technologies, policy intervention required.</li> <li>• Report writing and preparing documents on policies and mfg. process.</li> </ul>
<b>11</b>	<p><b>Title of the Position:</b> Sr. Associate (Estates) (On Contract)</p> <p><b>No. of Positions:</b> 01 (UR)</p> <p><b>Qualification:</b> B.E/B.Tech Civil from a recognized University.</p> <p><b>Experience Required:</b> Should have at least 6 years of post-qualification relevant work experience. Preferably, experience in dealing with Govt. organizations.</p> <p><b>Maximum Age:</b> 35 years as on 30/11/2023</p> <p><b>Experience &amp; Skills required:-</b></p> <ul style="list-style-type: none"> <li>• Should have experience in operation &amp; maintenance of commercial and residential buildings.</li> <li>• Co-ordination, supervision, testing, inspection of civil works related to office/residential building.</li> <li>• Knowledge of dealing with property related matters.</li> </ul>



	<ul style="list-style-type: none"> <li>• Experience in procuring through GeM Portal.</li> <li>• Knowledge of CVC guidelines for procurement is desirable.</li> </ul> <p><b>Key Objectives and Responsibilities:-</b></p> <ul style="list-style-type: none"> <li>• To prepare Bill of Quantities and estimates as per DSR/Market rate.</li> <li>• To carry out day to day supervision/monitoring as per specification of items of works.</li> <li>• To verify maintenance bills/ running account bills and final bills of work/procurement.</li> <li>• To prepare tender documents, to check evaluation of bids, to prepare award of contracts, to carry out inspection/ monitoring of work and other procurement related activities.</li> </ul>
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*Note: Age relaxation in maximum age limit to Persons with Disabilities (PwD) & OBC candidates will be provided as per Govt. of India guidelines.*

II. **REMUNERATION:** Market driven salary which will not be a constraint for a suitable candidate.

III. **HOW TO APPLY:**

Candidates fulfilling the above eligibility criteria may submit their Resume/Biodata through email at [contract@ifcilttd.com](mailto:contract@ifcilttd.com). Kindly enclose the self-attested photocopies of the following documents in the email:

1. Proof of date of Birth
2. Educational Certificates
3. Relevant Experience certificates (containing areas and period of service)

**Note: LAST DATE FOR SUBMISSION THROUGH E-MAIL IS DECEMBER 14, 2023.**

IV. **General Conditions:**

1. Post qualification experience means the applicant should have working experience for the specified period after acquiring the prescribed educational/professional qualifications from a recognized and approved institution in India, by AICTE / UGC / ICAI etc. and other appropriate authority as the case may be.
2. Those working in Central or State Government/Semi-Govt./ Govt. autonomous bodies/CPSEs/PSUs/PSEs may submit the requisite information without the documents mentioned below. In case the applicant is shortlisted for interview, following information/documents, about the applicant from the current employer should be provided on the date of interview:
  - i. No Objection Certificate (NOC) from the current employer stating that <Company Name> has no objection in his/her applying for the post of <Name of Post applied for> in IFCI Ltd and if selected for an appointment to the post applied for by him/her, will be allowed to join his/her new assignment.
  - ii. Certificate that the applicant is clear from vigilance angle and no disciplinary proceedings are pending or contemplated against him/her.
  - iii. Certificate of Integrity stating that "The Integrity of <Applicant Name> is beyond doubt".

3. All Computations of age shall be done considering **November 30, 2023** as the cut-off date. The date of declaration of result / issuance of mark sheet shall be deemed to be the date of acquiring the qualification and there shall be no relaxation on any of these accounts.
4. The mere fact that a candidate has submitted the Resume/Biodata against the advertisement and apparent fulfilling of criteria as prescribed in the advertisement would not bestow on him/her the right to be called for interview / considered for selection process. IFCI at its discretion may also relax / lower qualifying standards /criteria in case suitable candidates are not available.
5. The total number of projected vacancies/Level offered indicated may increase / decrease / be cancelled at the discretion of IFCI, if need so arises, without any further notice and without assigning any reason thereof.
6. The advertised positions are for Head Office, IFCI Ltd located at New Delhi. However, the candidates can be transferred to any of its Regional Offices anywhere in India or Head Office/Subsidiaries / Associates.
7. The candidates belonging to SC or ST category, if called for interview physically, will be eligible for reimbursement of Travelling Allowance as per Govt. of India guidelines. If at any stage, it is found that the candidate does not meet the prescribed eligibility criteria, he/she will be disqualified and no to & fro fare will be paid by IFCI.
8. Only Indian Nationals are eligible to apply. While applying for any post, the applicant should ensure that he/she fulfils the eligibility and other norms mentioned above, as on the specified dates and that the particulars furnished are correct in all respects. To ascertain eligibility IFCI may obtain additional information from candidate. In case, it is detected at any stage of engagement process, that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand automatically cancelled. If any of the above shortcoming(s) is / are detected even after appointment, his/her services are liable to be terminated without any notice.
9. E-mail Id/ phone number/present address given in the Resume/Biodata should be valid and functional for at least 6 months from the date of submission of Resume/Biodata.
10. IFCI reserves the right to restrict the number of shortlisted candidates for interview on the basis of qualifications and experience higher than the minimum prescribed.
11. Canvassing in any form will disqualify candidate(s).
12. IFCI reserves the right to cancel the recruitment advertisement and/or the selection process at any stage without assigning any reason thereof.
13. Any legal proceeding in respect of any matter of claim or dispute arising out of this process in response thereto can be instituted only in Delhi and courts/tribunals/forums in Delhi only shall have sole and exclusive jurisdiction to try any such cause/dispute.

14. IFCI will not be responsible for any loss of communication letter/ e-mail sent, due to invalid / wrong e-mail id/ wrong postal address/postal delay etc., in case of, any communication made by IFCI. No request in this regard will be entertained. Further, any e-mail communication made by IFCI at the furnished email id will be considered as valid communication, even in case the same communication has not been sent/delivered by post physically.
15. In case any ambiguity/dispute arises on account of interpretation in version other than English, English Version will prevail.
16. The candidates are advised to go through the requirements of educational qualification, age, etc. and satisfy themselves that they are eligible before applying.
17. Any query while applying for the positions may be addressed to **contract@ifcilttd.com**.
18. The short-listed candidates will be called for interview process, which will be carried out at New Delhi or may be held in online mode, as may be decided by IFCI. In case of online interviews, No TA/DA will be paid for attending the same to any category of candidate.

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