

Delegation of Power- Rajbhasha Department

Sl. No	Particulars	Delegation
1.	Approval for Subscription to Town Official Language Implementation Committee, Honorarium to the employees under various Hindi Teaching Schemes of Govt. of India, doing work in Hindi, online with various schemes of GoI, nomination/contributing to Articles published in in-house journals/publications and for speakers of Hindi seminars/symposium/workshops etc./Hindi Pakhwara related expenses including prize money and other misc expenses.	Upto Rs.20,000/- AGM, with report to next higher authority. Above Rs. 20,000/- to upto Rs. 30,000/- DGM with report to next higher authority. Above Rs. 30,000/- to upto Rs. 50,000/- GM with report to next higher authority. Above Rs. 50,000/- CGM/Vertical Head with report to next higher authority.
2.	Approval for sanction of Expenditure on the visit/inspection of Rajbhasha officials from Home Ministry, Finance Ministry or any other Bank/Office and visit/inspection of Sansdiya Rajbhasha Samiti.	Upto Rs.20,000/- AGM, with report to next higher authority. Above Rs. 20,000/- to upto Rs. 30,000/- DGM with report to next higher authority. Above Rs. 30,000/- to upto Rs. 50,000/- GM with report to next higher authority. Above Rs. 50,000/- CGM/ Vertical Head with report to next higher authority.
3.	Approval for sanction of expenditure in respect of printing and publication of Hindi/Bilingual journal and other publications brought out by Rajbhasha Vibhag.	Upto Rs.20,000/- AGM, with report to next higher authority. Above Rs. 20,000/- to upto Rs. 30,000/- DGM with report to next higher authority. Above Rs. 30,000/- to upto Rs. 50,000/- GM with report to next higher authority. Above Rs. 50,000/- CGM/Vertical Head with report to next higher authority.
4.	Approval of any other matter of Rajbhasha Vibhag, which is not covered/provided specifically herein.	CGM with report to the next higher authority.
5.	Payment/sanction of bills for expenses w.r.t. Sr. No. 1 to 4 above.	DGM

Note- In the absence of the authority as defined in he respective Delegation of Powers, the next higher authority shall exercise the powers .